

## Appendix B - POM 642 Extension of Delivery (50% Rule) Explanation

The following is an explanation of section 642.1 of the POM, *Extension of Delivery*.

**642.1 Extension.** Refers to the expansion of city/rural delivery service to any area(s) not currently receiving delivery service, but that are within the delivery limits (ZIP Code) of a post office from which city/rural delivery service is already provided.

- A ZIP Code (delivery limits) is an identified area in which a specific postal unit has current and potential delivery responsibility.
- Delivery boundaries are current actual delivery points within a ZIP Code. The delivery boundaries are usually smaller than the ZIP Code and thus the expansion for the extension of new deliveries. (New deliveries would be considered "Out of Bounds" until extension of service takes place)
- Delivery boundaries are established via route maps, delivery patterns, and authorized miles, and are not the same as a ZIP Code boundary.

**642.2 - Requirements for the extension of service reads in part as follows.**

**642.2B - The applicability of 641.2B may be waived if:**

There is a reasonable expectation that at least 50% of the building lots in the area to be served are improved with houses or business places within 12 months of the initial start of grading and construction and CBUs (centralized box units) are to be used for delivery. (*"Area to be served" refers to an entire housing/business project, submitted to city officials for approval and permits, for which the USPS would ultimately be expected to provide mail service. In this context, phases of a project may be part of the overall construction strategy but does not limit the "area to be served" to each individual phase.*)

### Considerations and applications of 642.2:

If the developer meets the 50% improvement criteria within 12 months and agrees to use CBU equipment, the Postal Service will deliver mail throughout the project at designated location(s).

If the developer meets the 50% criteria, but refuses to use CBU equipment, the Postal Service still retains the authority to approve the mode of delivery, type of mail receptacles to be used and the designated location(s) before extending delivery.

If the developer cannot meet the 50% criteria but agrees to use CBU equipment, the Postal Service will consider extending delivery service throughout the project at designated location(s) as new deliveries come on line.

If the developer cannot meet the 50% criteria and refuses to use CBU equipment, all new deliveries would be considered "out of bounds". Mail service would be extended only if approved mailboxes are placed on the carrier's current line of travel until the requirements of 642.2 are met. Following compliance with 642.2, a petition to relocate the mailboxes may be submitted for consideration, review, approval and action.

The Postal Manuals, POM, DMM and HQ Growth Guidelines, define the three modes of delivery as *door, curblin*e and *central*. Approval of delivery location(s) and mailbox equipment by local postal management will dictate the mode of delivery. The developer does not have the authority to make a unilateral decision regarding the type of mail equipment that will be utilized or the location where it will be installed and then expect mail delivery from the Postal Service. Nowhere does it state in any publication, that the mode of delivery is determined by a developer or postal customer. It is implied those decisions are reserved for Postal Management in the determination and establishment of safe, efficient, cost-effective mail service to the postal public.